

Substitute Teacher Training



CESA 9 developed the Substitute Teacher Training in response to a Legislative Bill which permits the temporary teacher certification of individuals with an Associate's or Bachelor's Degree in areas other than education. Our training, held at CESA 9 in Tomahawk, is designed to prepare prospective substitute teachers with in-depth information about the substitute's role. Participants who complete the training and practice will receive a certificate of completion. During the workshop, participants will be guided through the Wisconsin Department of Public Instruction (DPI) application process for the Substitute Teacher License.

Benefits of our training:

- Ability to identify and understand the professional responsibilities and roles of a substitute teacher.
- Ability to identify and demonstrate successful classroom organization, management, and behavioral strategies.
- Understand the importance of student safety.
- Able to prepare and conduct a lesson.
- Understand the legal responsibilities of a substitute teacher.
- Ability to use and demonstrate appropriate communication protocols and procedures during the school day.

Past feedback:

- "I really enjoyed this course. I love how we focused on the emotional & behavioral needs of students."
- "A lot of great content. Very useful for an inexperienced/ occasional teacher."
- "Very good information and instruction. Very helpful and friendly team!"
- "I REALLY enjoyed the training. I was anxious, but now have more understanding of my role as a sub. Thank you!"



CESA 9 Contact:

Linda Myers, lmeyers@cesa9.org

Cost for 1-day workshop:

\$150.00

(this includes lunch & materials)

PLEASE NOTE: There is a separate \$125 DPI fee when you apply for the Substitute Teacher License at the end of training (please bring a credit card for this).

Veterans will receive \$50 off the registration fee with a valid military ID! Simply note that you are a veteran in your registration and bypass the payment screen. We will adjust pricing after an ID is presented on the day of the workshop.

Time/Location:

8:30 AM–3:30 PM at CESA 9, Tomahawk

Dates/Registration Links:

August 8, 2023

Registration: <https://bit.ly/AugSubT23>

September 28, 2023

Registration: <https://bit.ly/SeptSubT23>

November 9, 2023

Registration: <https://bit.ly/NovSubT23>

December 12, 2023

Registration: <https://bit.ly/DecSubT23>

February 22, 2024

Registration: <https://bit.ly/FebSubT24>

In case of inclement weather, please be sure to check your registered email and our website.